

MINISTRY OF HIGHER EDUCATION, SCIENCE AND INNOVATION OF
THE REPUBLIC OF UZBEKISTAN
KARAKALPAK STATE UNIVERSITY NAMED AFTER BERDAKH



Funded by
the European Union



“APPROVED”
Acting Rector of Karakalpak State University
O.I. Duysenbaev
“ ” 2025 y

TRAINING AND COWORKING CENTER FOR THE STUDY OF
RENEWABLE ENERGY SOURCES UNDER KARAKALPAK STATE
UNIVERSITY NAMED AFTER BERDAKH

REGULATION

Nukus-2025

Regulation of the Training and Coworking Center for the Study of Renewable Energy Issues under Karakalpak State University named after Berdakh

I. General Provisions

1. The Training and Coworking Center for Research on Renewable Energy Issues under Berdaq Karakalpak State University (hereinafter referred to as “the Center”) was established with the aim of studying energy-related problems, promoting practical implementation of research in this field, fostering energy efficiency, and enhancing staff qualifications. The Center operates within the framework of cooperation between the Ministry of Higher Education, Science and Innovation of the Republic of Uzbekistan, seven higher education institutions of the Republic of Uzbekistan, and three universities of the European Union under the Erasmus+ Capacity Building in Higher Education project № **101128871-DEBSEUZ-ERASMUS-EDU-2023-CBHE**, titled “Developing an Educational Program for Bachelor Students in Solar Energy in Uzbekistan (DEBSEUz)”. It was established to conduct research on energy issues, promote energy-saving practices, implement practical activities in this field, and improve professional competencies of personnel.

2. The Center is a structural subdivision of Berdaq Karakalpak State University and does not possess the status of a legal entity. The Center has its own name and logo, which are used for official documents signed by the Director within his or her authority, in coordination with the Rector of the University and the Vice-Rector for Research and Innovation.

3. In its activities, the Center shall adhere to the Constitution and laws of the Republic of Uzbekistan, the resolutions of the chambers of the Oliy Majlis (Parliament) of the Republic of Uzbekistan, decrees, resolutions, and orders of the President of the Republic of Uzbekistan, resolutions and orders of the Cabinet of Ministers, as well as the regulatory and legal acts and directives of the Ministry of Higher Education, Science and Innovation of the Republic of Uzbekistan, the orders of Berdaq Karakalpak State University, and the provisions of this Regulation.

4. In fulfilling its assigned tasks, the Center shall operate in close cooperation with similar research centers within the Republic and abroad, as well as with the scientific research institutions of the Academy of Sciences of the Republic of Uzbekistan and other relevant scientific and research organizations.

5. The Center is headed by a Director who holds an academic degree. The Director of the Center reports directly to the Vice-Rector for Research and Innovation of the University.

6. The Center plans to conduct specialized courses for the undergraduate programs in “Renewable Energy Sources” and “Energy Engineering”, as well as for the master’s program in “Power Plants”.

II. TASKS OF THE CENTER

7. The main objective of the Training and Coworking Center is to implement the international **Erasmus+ Capacity Building in Higher Education project №101128871 — DEBSEUz — ERASMUS-EDU-2023-CBHE, titled “Developing an Educational Program for Bachelor Students in Solar Energy in Uzbekistan (DEBSEUz)”**, as well as to conduct research on energy-related issues and improve the qualifications of personnel in the field of renewable energy sources, particularly solar panel technologies.

8. The main tasks of the Center are as follows:

- To conduct scientific research aimed at an in-depth and comprehensive study of energy issues and alternative energy sources (water, solar, wind), to regularly promote energy efficiency, improve staff qualifications, and research energy problems;
- To study energy sources and energy-saving opportunities from a scientific point of view, train scientific and pedagogical staff in this field, and carry out joint research activities with local and foreign partners;
- To scientifically study the existing alternative energy sources in our country and assess their potential;
- To initiate scientific research on new energy sources;
- To organize scientific conferences, seminars, and roundtable discussions at various levels on alternative energy sources and energy efficiency;
- Based on the research and scientific analysis of energy efficiency and alternative energy sources, to develop recommendations for integrating energy-saving concepts into the subjects and curricula of undergraduate and graduate study programs;
- To enhance the qualifications of teachers and researchers by organizing scientific seminars, roundtable discussions, and various scientific events dedicated to energy efficiency;
- To monitor and ensure the timely implementation of research work on energy efficiency and related studies carried out within the framework of state scientific programs at the university;
- To regularly publish materials introducing the activities of the Center and the scientific results achieved in the field in national and institutional publications;
- To organize the translation of the most influential scientific works on alternative energy and energy efficiency into the Uzbek language;
- To involve leading scientists working in the field of energy both in our country and abroad in the activities of the Center;
- To develop startup and innovative projects together with talented students, master’s students, and doctoral candidates, establish close cooperation with the scientific research institutions of the Academy of Sciences of the Republic of Uzbekistan, and hold scientific seminars and project presentations.

9. In accordance with its assigned tasks, the Center performs the following functions:

- Carries out research activities and introduces developments into production based on the university’s research agenda and the Center’s work plan;
- Organizes seminars, roundtable discussions, and conferences on pressing

issues in the field of energy;

- Prepares analytical articles and reports to disseminate research results to the broader public in accordance with the approved plans of the University and the Center;

- Participates in the preparation of training courses and educational materials in cooperation with foreign experts;

- Takes part in other analytical projects that do not contradict the goals and objectives of the University;

- Engages university professors, students, researchers, master's students, as well as representatives of state administrative bodies, analytical centers, scientific institutions, and foreign specialists in the activities of the Center;

- Coordinates graduation projects, master's and doctoral dissertations, and various research and analytical projects on alternative energy and energy efficiency in cooperation with university departments;

- Develops proposals for studying and implementing advanced international experience in conducting scientific research on alternative energy and energy efficiency.

III. RIGHTS AND OBLIGATIONS OF THE CENTER

10. To fulfill its assigned tasks and functions, the Center shall have the following rights:

- To submit proposals to the University administration for improving the activities of the Center;

- To take necessary measures within its authority to accomplish the assigned tasks;

- To request required documents from university departments for the performance of its duties, as well as to request necessary information from state bodies and public organizations in accordance with established procedures, with the consent of the university administration;

- Based on this Regulation and in coordination with the university administration, to establish relations with other relevant organizations and to develop proposals and recommendations for conducting joint research activities;

- To establish temporary working groups and permanent expert groups on a voluntary basis for carrying out scientific and analytical research;

- The Center may also exercise other rights in accordance with applicable legislation.

IV. MARKAZ FAOLIYATINI TASHKIL ETISH

11. The Director of the Center is appointed and dismissed by the Rector of the University upon the recommendation of the Vice-Rector for Research and Innovation. The Director represents the Center in all state and economic management bodies, local executive authorities, as well as in foreign countries.

12. The Director of the Center directly manages the activities of the Center and ensures control over its operations.

V. FUNCTIONAL DUTIES OF THE CENTER DIRECTOR

13. The Director of the Center shall:

- Manage the overall activities of the Center;
- Appoint and dismiss the employees of the Center in accordance with the established procedures;
- Hear reports from the staff of the Center’s departments;
- Determine the procedures and conditions for granting additional payments, bonuses, and other incentives to employees within the allocated budget, in accordance with the legislation;
- Be personally responsible for the fulfillment of the Center’s assigned tasks;
- Hold meetings on issues related to the Center’s activities;
- Decide on matters of disciplinary actions and incentives for the employees of the Center;
- Define the powers of the Deputy Director and other officials of the Center, distribute responsibilities among the staff, and determine the degree of personal responsibility of deputies and other officials in charge of specific areas of work;
- Represent the Center in local and foreign organizations;
- Conclude and terminate contracts with individuals (employees) involved in the Center’s activities in accordance with the law;
- In agreement with the Rector and the Vice-Rector for Research and Innovation of Berdaq Karakalpak State University, introduce changes to the structure of the Center within the approved total staff number;
- Approve plans consistent with the objectives and directions of the Center’s activities;
- Resolve issues related to the Center’s operations in accordance with the established legal procedures;
- Exercise other powers provided by law and within the scope of this Regulation.

VI. REPORTING OF THE CENTER

14. The Director reports on the activities of the Center to the Rector of Karakalpak State University, the Vice-Rector for Scientific Research and Innovations, and the Institute Council.

15. Karakalpak State University continuously monitors the activities of the Center to ensure the effective implementation of its assigned tasks.

VII. THE PROCEDURE FOR FINANCING THE CENTER’S ACTIVITIES, ITS SOURCES AND PROPERTY

16. The sources of financing for the Center’s activities are defined as follows:

The Center’s activities are financed from revenues generated through contractual services, state budget funds allocated for the implementation of government scientific research programs, the university’s extra-budgetary funds, as well as from overhead expenses of business contracts concluded with various organizations, local and international grants allocated for scientific research projects, and other activities within the authority granted to the Center, as well as

from other sources not prohibited by law.

17. The Center may fully utilize the property of the university in accordance with the established procedure.

18. The monthly salary of the Center's director is determined in accordance with the staffing schedule of Karakalpak State University.

19. The Center exercises the right to own, use, and dispose of the property assigned to it by the Higher Education Institution in accordance with the procedures established by law.

20. The profit obtained from the activities of the Center, within its authority, shall be used — after paying the relevant taxes and mandatory payments — to develop the Center's material and technical base and to provide financial incentives for its employees.

21. The property and assets purchased from the income generated through economic and scientific-practical activities, as well as from charitable donations, sponsorship funds, and gratuitous contributions, shall be considered the property of the higher education institution.

VIII. FINAL PROVISIONS

22. Amendments and additions to this Regulation shall be made in accordance with the procedures established by law.

23. The Center may be liquidated or reorganized in accordance with the established procedure based on the recommendation of the University Council.

This Regulation was reviewed at the meeting of the University Council on 29 October, 2025, and approved by Resolution No. 2/6.2.

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