



Call for External Quality Expert

Terms of Reference

- The “Development of the targeted Educational program for Bachelors in Solar Energy in Uzbekistan”- (DEBSEUz) project, (project reference number 101128871 — DEBSEUz — ERASMUS-EDU-2023-CBHE) funded by the ERASMUS+ Programme of the European Union kindly invites individual experts or organizations to call for the position of external quality expert (EQE).
- The Consortium will consider applications and proposals of individual experts or organizations specialized in monitoring and evaluating educational projects at the European level. The expert has to demonstrate the skills and experience required for individual EQE. The fee mentioned in this Terms of Reference is intended as maximum contract value for the engagement as EQE, being the contract assigned to an individual expert or an organization.

1. Summary of DEBSEUz project

- The DEBSEUz project goal is to solve the problem of the lack of qualified highly specialized professionals in the installation, management, exploitation, and maintenance of solar energy systems and their components in the Republic of Uzbekistan. The project involves the organization of long-term cooperation between European and Uzbek universities to ensure the quality of higher education in the field of solar energy. This project provides the participating universities with an excellent opportunity to organize a stable continuous learning process for their students, teachers, staff and energy professionals at the international level. Most importantly, upon successful completion of the project in Uzbekistan, a model program for stable continuing education in the field of solar energy engineering, as well as the maintenance and operation of solar energy systems will be developed.

2. Expertise and skills required for the external evaluator

- **Qualification**

The candidate must have at least an MSc degree in any area, degree in technical science and industrial/energy field is preferable.

- **Skills and experience**

EQE has to demonstrate some relevant skills, including:

- Proven involvement in EU and other international cooperation and capacity building programs; experience as coordinator is preferable;

- Understanding of quality processes, expected activities, outputs, and quality review processes;
- Knowledge of the Bologna process, Erasmus+ projects, HE system, Quality Assurance (ESG);
- Regional and partner country expertise, partner country's educational system knowledge;
- Language skills (advance knowledge of English and Russian);
- Ability to effectively communicate evaluation results and to provide a professional and independent review, the individual EQE shall not have any concurrent contractual engagement with the consortium members.

3. Tasks and Deliverables

- **Tasks**

- to review DEBSEUz processes and products, according to the evaluation criteria of relevance and fulfillment of objectives, development effectiveness, impact, and sustainability, for project/program evaluation;
- to prepare the intermediate (on M12,24) and final (on Month 34) external evaluation reports;
- each 6 Months to provide feedbacks in the form of the online sessions on quality assurance processes and methodologies to the project consortium including itinerary organization of bilateral or group meeting and surveys with coordinators, partners and beneficiaries;
- Participation to project meeting with at least 2 in presence participation.

- **Deliverables**

- Mid-term report about project implementation provides an external perspective to achievements so far reached and the overall performance of the Project against plans and objectives; it also provides recommendations on the various aspects of Project implementation, including quality of the deliverables, consortium working relations, internal communication, processes, results,
- The final report ensures an external and professional perspective into project processes and results and captures the overall quality of the project in all its It also provides valuable lessons learned and good practices to inform partners' work in further exploiting project results beyond its lifetime.
- A series of feedback sessions provided for the DEBSEUz consortium members will strengthen the implementation of the project.

- **Conditions for the service**

EQE is provided full access to all project documentation to empower her/him to carry out a thorough assessment of the project. EQE undertakes to carry out the required service within the specified timeframe. EQE agrees to maintain the confidentiality of data generated or disclosed during the provision of the needed service.

4. Total Fee

The total fee for the engagement of the EQE is up to EUR 5,000.00, with all taxes included. Payment will be made in installments. Details of payment will be discussed at the signing of the contract.

5. Deadline and requirements for the application

- The deadline for presenting the application for the position is April 30, 2024. The application letter shall be sent by email at the address: debseuz@gmail.com and sh.mavlyanova@polito.uz (CC)
- Applicants shall present their CVs, clearly demonstrating the skills, competencies, and experiences required in these terms of reference. In addition, the applicant has to submit a short memo/abstract on how he/she intend to perform the assignment.